



OFFICE OF THE SHERIFF

Chad Chronister, Sheriff
Donna Luszczynski, Chief Deputy
Hillsborough County, Florida

April 13, 2021

SUBJECT: Amendment #2 to RFP 2021-004 Diesel Generator Tank Replacement

MESSAGE: Please note and acknowledge the following changes or additions to be included in the referenced section(s) of RFP 2021-004:

Pages 3, 4, 24 and 31 will be replaced in their entirety to extend the deadline for proposal submittal and add additional pricing submissions as a result of the questions and answers. Please see attached.

Please note that this document hereby becomes part of RFP 2021-004 and without this document, the RFP is considered incomplete.

Sincerely,

A handwritten signature in blue ink, appearing to read "Christina R. Porter".

Christina R. Porter, CPA
Chief Financial Officer

CRP/wa

Enclosures

ACKNOWLEDGMENT OF AMENDMENT

We do hereby acknowledge the information and/or changes described in the
Amendment #2 to RFP 2021-004.

PLEASE PRINT – Company Name: _____

By: _____

Title: _____

Date: _____

Signature: _____

(Signed Acknowledgment must be included with your Proposal Response)

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APPENDIX I – VENDOR PACKET (Application, W9, Direct Deposit)	Attached
PROPOSED SCHEDULE OF EVENTS	DATE
RFP Advertised / Posted to HCSO and OSD Websites	March 15, 2021
MANDATORY PRE-PROPOSAL CONFERENCE	March 26, 2021
Deadline for Submission of Questions and Answers	March 31, 2021
DEADLINE TO SUBMIT PROPOSAL	April 21, 2021
Award Notification Target Date	May 5, 2021

**HILLSBOROUGH COUNTY SHERIFF'S OFFICE
2008 East 8th Avenue
Tampa, Florida 33605**

SUBJECT: Request for Proposal Number 2021-004

PROPOSAL TITLE: Diesel Generator Tank Replacement

Proposal Overview: The purpose of this Request for Proposal (RFP) is to describe the requirements of Chad Chronister, the Sheriff of Hillsborough County, a Constitutional Officer of the State of Florida ("Sheriff") for the replacement of the existing underground diesel storage tank with two new aboveground storage tanks. Any reference to the "Work" throughout this Proposal packet is defined to be inclusive of the Scope of Work and any related performance detailed herein.

MANDATORY PRE-PROPOSAL SITE VISITS AND FACILITY TOURS.

Pre-Proposal Site Visit/Facility Tour: A mandatory pre-proposal site visit/facility tour will be held on March 26, 2021. On March 26, 2021 please meet at the Orient Road Jail at 10:00 A.M. (EST). All attendees must adhere to HCSO policies and procedures while on site.

MASKS ARE REQUIRED TO BE WORN DURING THE PRE-PROPOSAL SITE VISITS AND FACILITY TOURS.

Pre-Proposal Site Visit #: ☞ March 26, 2021, 10:00 A.M. (EST)

PLACE: Orient Road Jail (ORJ)
1201 Orient Road
Tampa, Florida 33619

PROPOSAL OPENING DATE & TIME: ☞ April 21, 2021 3:00 P.M. (EST)

PLACE: Hillsborough County Sheriff's Office
Sheriff's Operations Center
Financial Services Division - Purchasing Section
2008 East 8th Avenue
Tampa, FL 33605

Proposals will be received until the time and date shown and will be read aloud immediately thereafter at the "Place" indicated. A video recording of the proposal opening will then be posted to the Hillsborough County Sheriff's Office ("HCSO") website <https://TeamHCSO.com/Purchasing>.

2. **PRICING:** The undersigned has carefully examined the RFP Package and all conditions affecting the cost of the Work required by the HCSO.

Bid Evaluation item (a.) – 45 points

The proposal must contain sufficient information to allow the HCSO to perform a basic analysis of the proposed cost or price of the work. This information shall include the amounts of the basic elements of the proposed cost or price. These elements will include, as applicable, direct labor, fringe benefits, travel, materials, subcontracts, purchased parts, shipping, indirect costs and rate, fee, and profit.

Please provide an optional deduction for not furnishing the bollards.

Please provide a pricing option for welding all piping. The pricing option for welding shall be considered as a separate line item on the Proposal Response.

Please include the standard warranty pricing, information and warranty period in your proposal.

Please provide optional pricing to warranty the parts and labor for five (5) years, separate from the total pricing.

Additionally, please provide an electronic copy of the cost proposal in excel format that includes all costs associated with the elements described above. The method of delivery for the electronic cost proposal is USB flash drive. **Do not email any part of your bid.**

The undersigned certifies that any exceptions to the RFP specifications are noted in the PROPOSAL RESPONSE (PART D). All specifications not noted thereon are as requested. The undersigned also understands that any exceptions presented after the award may be cause for cancelation of award.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

Below is an example of the information required on the OUTSIDE of your Proposal Package.
You may use this as a label if you wish.

HILLSBOROUGH COUNTY SHERIFF'S OFFICE
SHERIFF'S OPERATIONS CENTER
ATTN: FINANCIAL SERVICES DIVISION – PURCHASING SECTION
2008 EAST 8TH AVE
TAMPA FL 33605

PROPOSAL PACKAGE SUBMITTAL

From: _____

RFP # 2021-004

DIESEL GENERATOR TANK REPLACEMENT

OPENING DATE/TIME:
April 21, 2021 at 3:00 P.M.