

**Questions & Answers**

**#3**

(Deadline for Questions 02/20/2026 @ 5:00pm EST)

- 1. For clarification purposes, does the following excerpt mean we are required to choose our subconsultants as part of our response?**

**“Identify the Firm’s internal resources and subconsultants available for assignment to task orders. Include separate organizational charts identifying personnel by discipline (e.g., architecture, structural, civil, mechanical, electrical, cost estimating, planning).”**

**Answer:** Firms should identify the subconsultants they anticipate using as part of their on-call team in their RFQ response and provide the requested organizational charts by discipline. Because this is a continuing contract (MSA) and individual projects will be authorized through future task orders, the intent of this requirement is to evaluate each proposer’s overall capacity, coverage, and depth of resources, i.e., their “subconsultant bench” available to support task orders in public facilities and/or correctional environments. It is not meant to mean that Firms must irrevocably “choose” them for all future task orders.

- 2. Do you have a copy of the selection committee members' scoresheet so I can understand how many points are assigned to each section? And/or the weight of value for those points of each section? How many points are associated with the 330 Form?**

**Answer:** A point system will not be used for this RFQ; Firms will be evaluated on a Pass/Fail basis. For your reference, we have uploaded a blank copy of the Review Summary that will be used.

- 3. Can you please clarify if an SF330 is required for the submission? I see it was included as an attachment but is not listed under the response requirements.**

**Answer:** Yes, an SF330 form (Attachment A) is required for the submission. As per page 12, Part B - Special Provisions, Paragraph 4, the completed Attachment A must be returned with your RFQ Response and is required to be updated on an annual basis of the Agreement Period.

- 4. Can a proposer modify or take exception to the indemnification provision?**

**Answer:** Yes, but if it's not accepted by HCSO then an award may not be made. Our legal department determines acceptance. List all exceptions in accordance with the exception procedures in the RFQ.

**5. Can the proposer exclude the indemnification requirement for the negligence of the County?**

**Answer:** See the above answer.

**6. Is the County willing to remove warranty obligations for the professional services?**

**Answer:** Warranty obligations generally only apply to construction portions of this solicitation. Individual task orders will cover warranties on a project-by-project basis.

**7. Are there any provisions that are not allowed to be modified?**

**Answer:** Yes, but without referencing a specific one it is hard to determine. In general, legal provisions require legal approval to modify, Scope provisions require PM approval.

**8. Could you please confirm how many projects we can show in Section F of the SF330?**

**Answer:** As per Attachment A, Page 13, Section F, the proposer must present as many projects as requested by the agency, *or* three (3) projects, if not specified by the agency. For the RFQ qualification response, as per Part D – Submittal Response, Section b, on page 30, a proposer should submit three (3) to five (5) example projects.