



**PROCUREMENT CATEGORY CODES (PCC)**

The following list is customized to best serve the Hillsborough County Sheriff's Office (HCSO) Purchasing Section in identifying registered vendors by category for the purpose of soliciting quotes or notifying of Bid/RFP opportunities. Use of these PCCs is *not* mandatory. Additionally, entering a PCC on your Vendor Application Form does *not* guarantee your company will receive solicitations or notices and *in no way* obligates the HCSO.

Bid opportunities are advertised in the legal section of the Tampa Bay Times and all Bid documents are posted to the HCSO's public website, [www.TeamHCSO.com/Purchasing](http://www.TeamHCSO.com/Purchasing), where they may be viewed and downloaded at no charge.

Enter the PCC(s) that best fits the service or commodity your company provides on your Vendor Application Form. Select the broadest category applicable to your company (e.g. 203 vs. 203-1).

In order to receive Bid/RFP Notices, you must provide a company e-mail address and/or fax number on your Vendor Application Form.

<b>PROCUREMENT CATEGORY CODES (PCC)</b>		
<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>
<b>100 INFORMATION TECHNOLOGY AND ELECTRONICS</b>		
<b>101 Computers and Electronic Equipment</b>		
	101-1	Computer Hardware: PCs, laptops, servers, peripherals
	101-2	Computer/Server Equipment Installation, Cabling and Connecting
	101-3	Audio Visual: Closed circuit cameras, digital A/V recording, etc.
	101-4	Breath Alcohol Analyzers
	101-5	Covert Surveillance Equipment
	101-6	GPS – Navigational
	101-7	Radar Detectors
	101-8	Digital Signage
	101-9	Electronic Equipment Testing, Calibration, Inspection
		Light Bars, Sirens – <i>See Law Enforcement Equipment (501-13)</i>
		Virtual Programs – <i>See 303-3 Education and Vocational Training, 510 Law Enforcement Training</i>
<b>102 Security Systems</b>		
	102-1	Security Access and Keyless Entry Systems
	102-2	Fire Alarm Systems
	102-3	Security System Monitoring
<b>103 Telephone/Internet/Broadcast Equipment and Services</b>		
	103-1	Telephone Equipment
	103-2	Telephone: Landline Services
	103-3	Cellular Phone and Wireless Services
	103-4	Cell Phone Data Tracking, Surveillance and Downloading
<b>104 Computer Software</b>		
	104-1	Application Software
	104-2	System Software
	104-3	Development Software
<b>105 Robotics</b>		
	105	All Forms

PROCUREMENT CATEGORY CODES (PCC)		
Tier 1	Tier 2	Tier 3
<b>200 OFFICE ADMINISTRATION</b>		
<b>201 Office Equipment</b>		
	201-1	Multi-Function Copiers
	201-2	Laser Printers
	201-3	Mail Room Equipment
	201-4	Microfilm Equipment
	201-5	Office Equipment Maintenance and Repair
<b>202 Office Furniture</b>		
	202	All Types
<b>203 Office Supplies and Copy Paper</b>		
	203-1	General Office Supplies: Includes small equipment items such as calculators, tape recorders, staplers, label makers, etc.
	203-2	Copy Paper
	203-3	Engraving: Name tags, name plates, trophies, plaques, awards, etc.
	203-4	Batteries
	203-5	Drinking Water, Dispensers, Bottled Water
	203-6	Delivery Services
	203-7	Document/Records Storage Services
	203-8	Document Shredding Services
<b>204 Event Planning and Community Outreach</b>		
	204-1	Event Rentals
	204-2	Catering
	204-3	Promotional Items
	204-4	Graphics and Signage
		Trophies, Plaques, Awards – See 203-3 Engraving
<b>205 Accounting and Banking Services</b>		
	205-1	Audit Services
	205-2	Banking Services
	205-3	P-Card Programs and Services
<b>206 Legal Services</b>		
	206-1	Attorneys
	206-2	Court Reporting and Transcription Services
	206-3	Surveillance and Background Checks
	206-4	Polygraphers
	206-5	Interpreters
<b>207 Risk Management</b>		
	207-1	Health Insurance Administration Services
	207-2	Liability Insurance
	207-3	Actuarial Services
<b>208 Temporary Personnel and Staffing</b>		
	208	All Types
<b>209 Print Services and Supplies</b>		
	209-1	Specialty Papers, Binding Accessories, etc.
	209-2	Forms
	209-3	Decals: Materials and supplies for printing vehicle and other decals
<b>210 Photo Shop</b>		
	210-1	Photography Equipment, Digital Cameras and Accessories
	210-2	Photo Printing Supplies
	210-3	Film Processing Supplies
	210-4	Film Processing Equipment and Equipment Maintenance
<b>211 Travel</b>		
	211-1	Lodging
	211-2	Air Fare
	211-3	Car Rental

PROCUREMENT CATEGORY CODES (PCC)		
Tier 1	Tier 2	Tier 3
<b>300 JAIL, DETENTION, PROBATION AND COURT SERVICES</b>		
	<b>301</b>	<b>Inmate Supplies</b>
	301-1	Inmate Uniforms, Undergarments, Footwear, Disposables
	301-2	Personal Hygiene: Toothbrush, toothpaste, body soap, combs, razors, lice control, sanitary napkins, etc.
	301-3	Linens: Towels, washcloths, sheets, pillow cases, blankets, etc.
	301-4	Mattresses, Mattress Covers, Pillows
	301-5	Canteen Items (Currently provided by canteen program contractor)
	<b>302</b>	<b>Jail Supplies and Equipment</b>
	302-1	Prisoner Identification Equipment and Supplies
	302-2	Breath Alcohol Test Equipment and Calibration Services
	302-3	Property Control: Property boards, shrink wrap, bags, etc.
	302-4	Behavior Control: Spit hoods, restraint chairs, etc.
	302-5	Commercial Laundry Equipment and Repair
	302-6	Laundry, Bulk Chemical
	303-6	Locks, Lock Sets, Key Blanks – <i>See 102-1 Security Access and Keyless Entry Systems</i>
		Clinic Equipment – <i>See 602-4 Medical Supplies and Clinic Equipment</i>
		Bulk Janitorial Chemical Other than Laundry – <i>See 1006-1 Janitorial Chemicals, Industrial Bulk</i>
	<b>303</b>	<b>Jail Operation Services</b>
	303-1	Inmate Phone Services
	303-2	Inmate Medical Services
	303-3	Education and Vocational Training
	303-4	Food Services
	303-5	Commercial Kitchen and Cafeteria Equipment and Repair
	303-6	Canteen Program Operations: Management of a canteen program
		Mental Health, Addiction Treatment and Social Services – <i>See 601 Social and Mental Health Services</i>
	<b>304</b>	<b>Courthouse and Jail Security and Equipment</b>
	304-1	Security Equipment, X-Ray Scanners, Magnetometers, etc.
	304-2	Security Personnel (Security Guards)
	<b>305</b>	<b>Court and Probation Services</b>
	305-1	Inmate Extradition and Transportation
	305-2	GPS (Ankle Bracelet) Monitoring
	305-3	Probation Program Management
<b>400 UNIFORMS</b>		
	<b>401</b>	<b>Law Enforcement and Civilian</b>
	401-1	Law Enforcement Dress Uniforms
	401-2	Tactical Wear, BDUs
	<b>402</b>	<b>Civilian Work Apparel</b>
	402-1	Civilian Work Apparel: Polos, t-shirts, oxford shirts, cargo and work pants, etc.
	<b>403</b>	<b>Accessories, Specialties and Customization</b>
	403-4	Uniform Accessories: Ties, ascots, hats, caps, gloves, safety vests, etc.
	403-5	Outerwear, Rainwear, etc.
	403-6	Custom Motor Breeches
	403-7	Bike Shorts, Pants
	403-8	Badges, Pins, CABs, Insignia, etc.
	403-9	Emblems, Embroidery
	403-10	Alterations
<b>500 LAW ENFORCEMENT EQUIPMENT AND SUPPLIES</b>		
	<b>501</b>	<b>Officer Equipment</b>
	501-1	Duty Gear: Leather basketweave and hi-gloss, nylon web
	501-2	Body Armor, Ballistic Vests, Riot Gear

**PROCUREMENT CATEGORY CODES (PCC)**

<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>
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**500 LAW ENFORCEMENT EQUIPMENT AND SUPPLIES (continued)**

**501 Officer Equipment (continued)**

501-3	Personal Protective Equipment (PPE): Hazmat Suits, respirators, etc.
501-4	Patrol Gear: Flashlights, batons, OC spray, PFDs, throw ropes, handcuffs, leg irons, etc.
501-5	Traffic Control Gear: Flares, fuses, stop sticks, barricades, cones, etc.
501-6	Guns and Accessories
501-7	Ammunition, Simunition, Explosives, Grenades
501-8	Tasers (Less Lethal)
501-9	AEDs, CPR Resuscitators and First Aid Supplies
501-10	Scopes, Binoculars, Night Vision Instruments
501-11	Communication Helmets
501-12	MREs
501-13	Light Bars, Sirens
	Duty Gear – <i>See 400 Uniforms</i>
	Radar Detectors, Digital Cameras – <i>See 101-7 Radar Detectors and 210 Photo Shop</i>

**502 Investigative, Forensic, Crime Scene and Evidence Supplies**

502-1	Fingerprinting Supplies
502-2	Drug Test Kits, Specimen Collection Kits
502-3	Gloves – Latex, Nitrile, Vinyl
502-4	Barrier Tape, Cones, Markers
502-5	Crime Scene Scanners and Recorders
502-6	Evidence Supplies: Storage bags, boxes, containers, labels
502-7	Evidence Handling and Storage Equipment: Coolers, freezers, dry storage, dehydrators, etc.
502-8	Forensic Analysis Equipment
502-9	Forensic Supplies
502-10	DNA Testing and Reporting
502-11	Crime Scene and Bio-Hazard Remediation
	Digital Cameras, SD Cards – <i>See 210 Photo Shop</i>

**503 Motors (Motorcycle)**

503-1	Motorcycle Helmets and Accessories
503-2	Motorcycle Boots
	<i>See 801-3 Motorcycle Sales and 802-8 Motorcycle Repair, Service and Parts</i>
	Custom Motor Breeches – <i>See 403-6 Custom Motor Breeches</i>

**504 Bike Patrol**

504	Bicycle and Biking Accessories (Includes Helmets)
	Bike Clothing – <i>See 403-7 Bike Shorts, Pants</i>

**505 Bomb Squad**

505-1	Bomb Detection and Neutralization Equipment
505-2	Bomb Suits
505-3	Training Supplies

**506 Aviation**

506-1	Avionics Equipment
506-2	Avionics Repair and Maintenance
506-3	Cleanroom (Maintenance Bay) Supplies: Dust-Free, Static-Free
506-4	Helicopter Maintenance and Repair
506-5	Airplane Maintenance and Repair
506-6	Flight Suits and Communication Helmets
506-7	Hangar and Aircraft Storage-Related Equipment
506-8	FAA Flight Testing and Certification
	Aviation Fuel – <i>See 902-3 Aviation, Tanker</i>

PROCUREMENT CATEGORY CODES (PCC)		
Tier 1	Tier 2	Tier 3
	<b>507</b>	<b>Marine Unit</b>
	507-1	Marine Craft – Sales
	507-2	Marine Craft Hull Repair and Maintenance
	507-3	Marine Engine Outboard Sales, Repair and Maintenance
	507-4	Marine Craft Accessories
	507-5	Boat and Dock Equipment and Supplies
	507-6	Docks and Pilings: Construction, repair and maintenance
		Marine Fuel – <i>See 902-6 Marine Fuel</i>
	<b>508</b>	<b>Dive Team</b>
	508-1	Gear and Equipment: Dive suits, SCUBA gear, etc.
	508-2	Underwater Ops Equipment
	<b>509</b>	<b>K-9</b>
	509-1	Police Dogs
	509-2	K-9 Gear and Training Equipment
	509-3	Vehicle Kennels
	509-4	Dog Food
	509-5	Veterinary Care
	<b>510</b>	<b>Law Enforcement Training</b>
	510-1	Law Enforcement Training: Instructors, classroom
	510-2	On-Line Training – All
	510-3	Simulators, Virtual Training or Experience
	510-4	Fitness Equipment and Equipment Maintenance
	510-5	Firearms Training Equipment: Range equipment, targets, etc.
	<b>511</b>	<b>Child Safety Equipment</b>
	511-1	Car Seats
	511-2	Playpens
	511-3	Bunk Beds
	511-4	Air Mattresses
<b>600</b>	<b>MEDICAL, MENTAL HEALTH AND SOCIAL SERVICES</b>	
	<b>601</b>	<b>Social and Mental Health Services</b>
	601-1	Psychological/Psychiatric Testing and Evaluation
	601-2	Mental Health Counseling
	601-3	Addiction Rehabilitation Programs
	601-4	Residential Facilities, Halfway Houses
	601-5	Social Services – Families and Children at Risk
		Background Checks, Polygraphs, Language Interpreters – <i>See 206 Legal Services</i>
	<b>602</b>	<b>Medical Services, Supplies, Equipment and Pharmaceuticals</b>
	602-1	Physician Services
	602-2	Lab Services
	602-3	Pharmaceuticals
	602-4	Medical Supplies and Clinic Equipment
	602-5	Medical Diagnostic Equipment: Sales, repair, certification, calibration, etc.
<b>700</b>	<b>RADIO COMMUNICATION</b>	
	<b>701</b>	<b>Public Safety Radio Systems</b>
	701-1	Public Safety Radio Systems 700/800 MHz (P25) Equipment and Supplies
	701-2	Two-Way Radio (P25) Equipment, Services, Repair and Calibration
	701-3	Radio Testing Equipment Calibration
	<b>702</b>	<b>Tower and Antenna Systems</b>
	702-1	Towers and Antenna Site Management: Climbing, rigging, inspection, repair, certification, etc.

**PROCUREMENT CATEGORY CODES (PCC)**

<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>
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**800 AUTOMOTIVE**

**801 Vehicle Purchases**

801-1	Dealers – Cars, Vans and Trucks (Most Vehicle Purchases are made in accordance with the Florida Sheriff's Association (FSA) contract. <i>Dealers interested in doing repair work should select Automotive Repair.</i> )
801-2	Specialty/Custom Vehicles: Mobile command centers, transport buses, bomb trucks, etc.
801-3	Motorcycle Sales
801-4	Off Road Vehicles, ATVs, Utility Vehicles, Golf Carts, etc.
801-5	Trailer Sales and Repair
801-6	Used Vehicles
801-7	Vehicle and Equipment Auction Services – Sale of vehicles

**802 Automotive Repair**

802-1	Automotive Engine Repair Parts
802-2	Tires
802-3	Batteries
802-4	Fluids and Lubricants: Bulk oil, transmission fluid, grease, etc.
802-5	Repair of Engines
802-6	Repair of Transmissions
802-7	Repair – Paint and Body
802-8	Motorcycle Repair, Service and Parts
802-9	Towing: <i>Tow companies must be licensed by the County and apply to contract with the HCSO for a spot on rotational call list; limited by area</i>
802-10	Shop Supplies
802-11	Window Tint
802-12	Alarm Systems: Theft, K-9 Safety

**900 FUEL AND FUEL-RELATED EQUIPMENT**

**901 Fuel-Related Equipment – Storage, Dispensing**

901-1	Tanks (Above/Below Ground) – Install, Inspect, and Repair
901-2	Fuel Pumps – Equipment, Services and Repair
901-3	Fuel Management Systems – Electronic Distribution, Control and Tank Monitoring Systems

**902 Fuel Types**

902-1	Gas – Tanker
902-2	Off Road Diesel – Tanker
902-3	Aviation – Tanker
902-4	Propane Gas
902-5	Natural Gas Transportation
★ 902-6	Marine Fuel

**1000 FACILITIES MAINTENANCE, REPAIR AND OPERATION**

**1001 Engineering**

1001-1	Architectural
1001-2	Civil
1001-3	Mechanical
1001-4	Electrical
1001-5	Surveyors
1001-6	Blueprint Reproduction

**1002 General Contractors**

1002	General Contractor ( <i>Licensed in the State of Florida</i> )
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**1003 Builders' Supplies**

1003	Commercial Builders' Supplies
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PROCUREMENT CATEGORY CODES (PCC)		
Tier 1	Tier 2	Tier 3
<b>1000 FACILITIES MAINTENANCE, REPAIR AND OPERATION (continued)</b>		
	<b>1004</b>	<b>Trade Contractors and Service Providers – Replace and Repair</b>
	1004-1	Roofing
	1004-2	Heating, Ventilation, Air Conditioning (HVAC)
	1004-3	Electrical (not Electronic)
	1004-4	Plumbing
	1004-5	Carpentry
	1004-6	Masonry
	1004-7	Painting
	1004-8	Flooring Installation: Carpet, ceramic tile, VCT, vinyl, etc.
	1004-9	Industrial Flooring and Installation: Composites and epoxies
	1004-10	Asphalt, Concrete and Paving
	1004-11	Parking Lot Striping
	1004-12	Earth Moving, Dirt Hauling, Grading
	1004-13	Pre-Fabricated Structures, Modular Units
	1004-14	Grounds Maintenance and Landscape Services
	1004-15	Tree Trimming and Removal
	1004-16	Pressure Washing
	1004-17	Pest Control Services
	1004-18	Water Treatment Services and Supplies
	1004-19	Signs: Fabrication and installation, interior/exterior, metal, acrylic
	1004-20	Metal Works and Fabrication
	1004-21	Roll-Up Overhead Doors: Replace and repair
	1004-22	Doors and Windows: New, repair, replace, hardware, etc.
	1004-23	Glass Cutting
	<b>1005</b>	<b>Materials, Supplies and Equipment</b>
	1005-1	Complete MRO Supplies
	1005-2	HVAC Supplies
	1005-3	Electrical Supplies
	1005-4	Plumbing, Pipe and Pump Supplies
	1005-5	Paint, Coatings and Paint Supplies
	1005-6	Room Divider Panels
	1005-7	Window Treatments, Blinds, etc.
	1005-8	Floor Coverings: Tile, carpet, laminate, VCT, etc.
	1005-9	Lumber
	1005-10	Concrete Pumping
	1005-11	Masonry Materials and Supplies, Mortar, Cement, Concrete Mix
	1005-12	Asphalt
	1005-13	Grounds Maintenance Equipment (Mowers, Tractors) Parts and Repair
	1005-14	Landscape Supplies: Plants, mulch, stone, gravel, etc.
	1005-15	Rental Equipment: Lifts, cranes, backhoes, etc.
	1005-16	Rental – Temporary Storage, Job Site Offices
	1005-17	Rental – Sanitary Facilities
	1005-18	Fencing
	1005-19	Flags, Flagpoles, Flag Holders
	1005-20	Lighting: Fixtures and supplies
	1005-21	Hardware: Nuts, bolts, nails, brackets, hooks, etc.
	1005-22	Welding Equipment and Supplies (Includes Gases)
	1005-23	Hand and Power Tools
	1005-24	Safety Equipment: Crew, job site and personal
	1005-25	Building Accessories and Equipment: Outdoor furniture, door mats, trash cans, ash trays, etc.
	1005-26	Fire Protection Equipment and Supplies
	1005-27	Lockers, Storage Cabinets



**PROCUREMENT CATEGORY CODES (PCC)**

<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>
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**1000 FACILITIES MAINTENANCE, REPAIR AND OPERATION (continued)**

<b>1006</b>	<b>Janitorial Supplies and Services</b>
1006-1	Janitorial Chemicals, Industrial Bulk
1006-2	Janitorial Supplies and Equipment
1006-3	Industrial Janitorial Equipment: Vacuums, floor buffers, etc.
1006-4	Commercial Paper Goods: Toilet paper, paper towels, etc.
1006-5	Janitorial Services: Office cleaning, window cleaning, carpet cleaning, etc.
<b>1007</b>	<b>Elevators</b>
1007	Inspection, Maintenance and Repair
<b>1008</b>	<b>Power Plant/Boilers and Chillers/ Industrial Generators</b>
1008-1	Power Generators
1008-2	Generator Installation, Maintenance and Repair
1008-3	Boiler Equipment
1008-4	Boiler Installation, Maintenance and Repair
<b>1009</b>	<b>Warehouse Equipment, Supplies and Safety</b>
1009-1	Fork Lifts and Pallet Jacks, Sales and Repair
1009-2	Racks, Bins, Storage Systems, Cabinets, Carts, etc.
1009-3	Supplies: Shrink wrap, labels, tags, etc.
1009-4	Bar Coding Equipment and Supplies
1009-5	Safety Equipment: Back braces, eye wash stations, etc.
1009-6	Liquidation Services: Auction, sale, destruction, disposition (obsolete or surplus items)
<b>1010</b>	<b>Utilities</b>
1010-1	Electric
1010-2	Cable/Internet Services
1010-3	Gas, Natural
1010-4	Natural Gas Transportation
<b>1011</b>	<b>Waste Services and Recycling</b>
1011-1	Dumpsters, Compactors, Roll-Offs, etc.
1011-2	Recycling – Used Lamps, Electronics
1011-3	Sharps and Biohazardous Waste Containment and Disposal
1011-4	Hazardous Waste: Cleanup, transportation and disposal (e.g. Meth Lab)
1011-5	Scrap Metal Sales