

## Meeting Minutes – RFP 15-15 Courthouse Security

Date of Meeting: June 24, 2015 10:00 AM

Minutes Prepared By: Janice Wilder, Sr. Procurement Analyst

### 1. Purpose of Meeting

- Review bid process & specifications with potential bidders.
- Escort potential bidders on site visit.

### 2. Attendance at Meeting

*See attached sign in sheet*

Attendance was mandatory

### 3. Meeting Notes, Decisions, Issues

The meeting was convened by Janice Wilder, Buyer who introduced Major Jim Livingston, Commander of the Court Operations Division, Lt. Danny Tewmey of the Court Services Bureau and Lt. Sarah Herman from Jail Division 2 Day Unit. An attendance log was circulated for signature.

Ms. Wilder reviewed the following basic bid information:

- Submittal deadline is July 10, 2015 3:00 PM.
- Proposals are to be delivered to the Sheriff's Operation Center at 2008 E. 8<sup>th</sup> Ave which is a secure facility. If hand delivering, leave enough time to clear the Access Control Center. Have identification with you.
- Be sure bid packages are marked as such on the outside of the box or package.
- The public is welcome to attend the bid opening however bidders are reminded that proposal will be evaluated and scored by committee and that price is only 20% of the weighted score.
- Other evaluation criteria are training, procedures and weapon detection rates, personnel recruitment, qualifications & retention, corporate overview and transition plan. Please retain the order of the bid documents and cover pages in the response section. This assists the evaluators in completing their task.
- Proposers are not asked to complete a staffing schedule as in the previous issue. Reply with straight time and holiday billing rates and pay rates. Additional benefits will be considered as part of pay rates if noted. Corrected Exhibits A and B were distributed and have been posted to the website as well. The total weekly billable hours everyone is to bid on is 2,097.50.
- All questions must be presented in writing to the Buyer. Please send to the purchasing unit general email address at [purchasing@hcsa.tampa.fl.us](mailto:purchasing@hcsa.tampa.fl.us). Questions and Answers will be shared with all eligible proposers by posting to the website. Group emails to eligible proposers may also be sent for convenience.
- Deadline for questions will be Tuesday July 7, 2015 1700.
- Reminder – Court Complex Security and Video Visitation Security will be billed separately and from the HCSO side managed separately.

### 3. Meeting Notes, Decisions, Issues

- Lt. Herman described the Video Visitation process and invited all to join her for a tour of that facility following the courthouse tour.

Lt. Tewmey escorted the group to the Court Complex Central Command. Via the closed circuit television monitors, Lt. Tewmey was able to guide everyone through a tour of each Controlled Access Point (excluding Plant City Courthouse) in the various buildings included in the Court Complex security plan. He was also able to show the buildings from the exterior street view cameras so their relationship to each other was evident. The parking garages and public park for which security is provided could also be seen from the street cameras.

Lt. Tewmey described how and by whom each access point is utilized. The only public access to the courthouses is through the 800 Twiggs entrance which is the largest and busiest post. There is also a delivery entrance from the Zack street (north) side of the Courthouse which was viewed. The duty post at the County Center does not include scanning and x-raying except for gaining entrance to the scheduled Board of County Commissioners meetings. Plant City operates two screening lanes and is 22.6 miles from the Tampa Courthouse.

Other questions asked and answered included:

- The magnetometers, X-ray equipment and wands are owned, maintained and repaired by the HCSO. The HCSO also sets the variable magnetometer levels and calibrates the equipment as required. The walk-through magnetometers are manufactured by Garrett, model number PD6500I. The X-ray machines are manufactured by Heimann, model number 6040DS.
- The HCSO has no requirement that armed and unarmed guards wear the same or different uniforms. Uniforms should meet state statutory requirements.
- The HCSO does not provide a time keeping method for security personnel.
- Pat downs will be performed by security officers as protocol requires. Court security operations mirror airport security.

The group disbanded at the courthouse and reconvened at approximately 11:15 AM at FRJ Visitation Center, 520 N. Falkenburg Rd. All attendees signed in for Part 2 of the Pre-bid conference. Lt. Herman and Supervisor Alvarez explained the Visitation Center procedure and led a tour of the facility. The security officer at this location mans a CAP but also must work with the Community Service Officers to correctly identify visitors and monitor the behavior of visitors during visitation. Visitation is scheduled hourly, seven days per week 1:00 PM to 9:00 PM. Security guard back up and breaks are provided by the perimeter patrol deputy. Visitors average 350-400 weekdays, 500-600 weekend days.

### 4. Action Items

Provide make and model of equipment (answered above). Spec sheets attached.

# HI-SCAN™ 6040ds

HEIMANN X-RAY TECHNOLOGY



## Feature Highlights

- **Compact solution for mobile and stationary applications**
- **State of the art technology with HI-MAT<sup>Plus</sup> material classification**

## Optional

- **HI-TIP: Threat Image Projection**
- **Xtrain: Operator training system**
- **IMS: Electronic image storage and archive**
- **Xport: Image export in TIF- or JPEG format incl. automatic transmission to PC via Ethernet**

HI-SCAN 6040ds has been specially developed to prevent the smuggling of dangerous objects in briefcases, handbags, rucksacks, carrier bags etc..

The system stands out with a modern design and a robust structure, optimum dimensions and a very low weight. Therefore, it is excellently suited to be used as a mobile inspection system at changing sites.

The system is filmsafe and able to penetrate up to 30 mm steel. Objects of 60 cm width and 40cm height and unlimited length can be scanned without problems.

HI-SCAN 6040ds is very easy to operate. The scanned objects can be visualized as classified material groups allowing the operator to easily and precisely identify the contents. The excellent technical equipment facilitates maximum inspection quality at minimum inspection time.

HI-SCAN 6040ds: the robust, light-weight system for security checks in entrance areas.

# Technical Data HI-SCAN 6040ds

## General Specifications

Tunnel dimensions	620 (B) x 420 (H) [mm] • 24.4" (B) x 16.5" (H)
Max. object size	615 (B) x 410 (H) [mm] • 24.2" (B) x 16.1" (H)
Conveyor height <sup>1)</sup>	approx. 650 mm [25.6"]
Conveyor speed at mains frequency 50 Hz / 60 Hz	approx. 0.2 / 0.24 [m/s]
Max. conveyor load (evenly distributed) <sup>4)</sup>	100 kg [220.5 lbs]
Resolution [wire detectability] <sup>3)</sup>	Standard: 38 AWG (0.1 mm) • typical: 39 AWG (0.09 mm)
Penetration [steel] <sup>3)</sup>	Standard: 27 mm • typical: 30 mm
X-ray dose [typical]	HI-MAT: 1.6 µSv (0.16 mrem)
Film safety	Guaranteed even for high speed films up to ISO 1600 [33 DIN]
Duty cycle	100 %, no warm-up procedure required

## X-ray Generator

Anode voltage • cooling	140 kV cp • hermetically sealed oil bath
Beam direction	diagonal

## Image Generating System

X-ray converter	L-shaped detector line, high resolution
Grey levels stored	4096
Image presentation	B/W, color
Digital video memory	1280 x 1024 / 24 bit
Image evaluation functions	B/W, HIGH, LOW, NEG; incl. Option HI-MAT, additionally VARI-MAT, O <sup>2</sup> , OS
Monitor	electronic zoom: stepless enlargement up to 64-times Flat Panel LCD Monitor

## Additional Features

Features	Luggage counter, user-id number, display of operating mode, REVIEW-feature to recall previously visible image areas, zoom overview, free programmable keys
Options	HI-TIP, HI-SPOT, SEN, Xport, X-ACT, IMS (Image Management System)

## Installation Data

X-ray leakage	meets all applicable laws and regulations with respect to X-ray emitting devices
CE-labelling	in compliance with directives 2004/108/EC, 2006/42/EC, 2006/95/EC
Sound pressure level	< 56 dB(A)
Operating- / storage temperature	0° - 40°C / -20°C - +60°C
Humidity	10% - 90% (non-condensing)
Power supply <sup>4)</sup>	standard: 230 VAC or 110 VAC +10% / -15% • 50 Hz / 60 Hz ± 3 Hz
Power consumption	approx. 0.5 kVA
Protection class system	IP 20
Dimensions • Weight <sup>3)</sup>	1730 (L) <sup>2)</sup> x 797 (B) x 1180 (H) [mm] • approx. 340 kg 68" (L) <sup>2)</sup> x 31.4" (B) x 46.5" (H) • approx. 748 lbs
Mechanical construction	Steel construction with aluminum panels standard color(s): RAL 7016 / stainless steel

<sup>1)</sup> approx. values (adjustable)

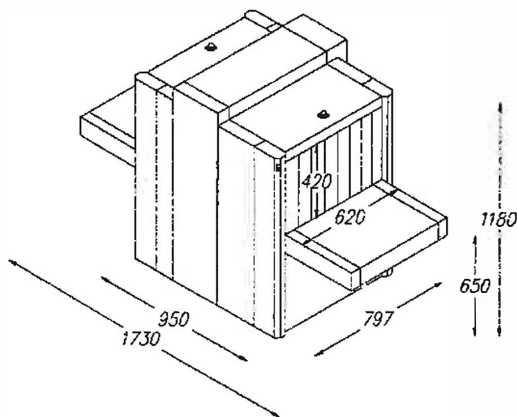
<sup>2)</sup> different length of conveyor and mechanical access protection on request

<sup>3)</sup> proprietary quality management test piece: steel step wedge, CU wires, belt speed 0.2 m/s

<sup>4)</sup> different values optional

<sup>5)</sup> without control desk, keyboard, monitor(s) etc.

<sup>4)</sup> measured at ambient temperature of 20°C and nominal voltage



For product information, sales or service, please go to [www.smithsdetection.com/locations](http://www.smithsdetection.com/locations)

Smiths Heimann GmbH, Im Herzen 4, 65205 Wiesbaden, Germany

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HI-SCAN is a trademark of Smiths Detection Group Ltd.

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# Garrett *PD 6500i*

Enhanced Pinpoint Walk-Through Metal Detector

Made in the USA



## Multi-brand compatibility

Can be added to existing checkpoints without having to replace other brand units. Includes multiple channels and 2,300 selectable operating frequencies.

## Optimum Performance

More than 20 standard program settings scientifically engineered to address the needs of airports, courthouses, prisons, schools, facilities, special events, mass transit, loss prevention, and other applications.



## Pacing lights

Universal "wait" and "proceed" symbols at the detector entrance for traffic controls.

## Advanced networking (optional)

Manage walkthroughs individually or as groups and perform statistical analysis via network with CMA interface module. Supervisors can remotely access controls, visual alarms and statistics.

## Directional counter

Four settings for counting patrons: forward only, reverse only, subtract in reverse, and bidirectional

## PD 6500i™

Walk-Through Metal Detector

U.S. / INTERNATIONAL

(shown) Gray, PN 1168414 / 1168424\*

## ★ Advanced broadband technology

Analyzes targets across a broad range of frequencies for greater accuracy. Provides superior ferrous and non-ferrous detection. Improved discrimination means fewer false alarms and higher throughput.

## ★ More accurate pinpointing

With more than four times the detection coils of competitive models, the *PD 6500i* provides uniform detection and precise pinpointing. Independent zone indicator lights on both side panels identify not only height but also left, center and right locations for one or more objects passing through the archway.

## ★ Dual-sided detection

This unique bilateral technology has transmitters and receivers in each side panel to allow scanning from both sides, resulting in uniform detection throughout the archway. It also provides superior noise cancellation resulting in easier setup (i.e. no need to rotate the unit to avoid interference from nearby equipment such as other metal detectors or x-ray machines).

## Superior versatility

Menu based settings for feature selection such as alarm indication, count method, and language without the use of a computer. Field programmable to allow system upgrades. Multiple units can be installed as close as 2 inches.

## International security standards

*PD 6500i* meets the world's highest test certifications, including the following international airports:



OPTIONAL accessory items for the *PD 6500i* can be seen at [www.garrett.com](http://www.garrett.com).

\* Includes Euro Plug.

## Tamper-proof

All settings are secured with a key lock and two levels of access codes. Further security is accomplished with a cabinet lock that prevents unauthorized access to physical cables, connectors and electronics.

## Easy assembly

The *PD 6500i*'s modular design allows for a quick and simple assembly of its four (4) sub assemblies using only eight (8) screws and three (3) internal cable connections.

## Digital Signal Processor (DSP) based technology

DSP provides greater sensitivity, noise immunity, discrimination, detection uniformity, and overall product reliability.

**Regulatory Information:** The *PD 6500i* meets U.S. and international regulatory requirements for electromagnetic safety. Extensive research has found no information that would indicate Garrett products have adverse effects on pregnancy, medical devices (such as pacemakers) or magnetic recording media. However, directives by physicians and medical device manufacturers regarding metal detectors should be followed.  
1554400 REV K, March 2014 © 2014 Garrett Electronics, Inc.

# Garrett PD 6500i™

Enhanced Pinpoint Walk-Through Metal Detector

## Meets the world's highest test certifications

Garrett's PD 6500i is an industry leader with superior pinpoint technology and unmatched discrimination features. This detector has proven its effectiveness at moving high volumes of patrons through such events such as the Olympic Games, World Cup 2010 South Africa, and the Pan-American Games in Mexico.

The PD 6500i has also been trusted to safeguard international airports, hotels, government buildings, and correctional facilities. With its advanced networking and ability to pinpoint targets in 33 detection zones, the PD 6500i is the walk-through of choice for security professionals worldwide.



Beige  
U.S. / INTERNATIONAL  
PN 1168411 / 1168421\*



Standard Programs	Over 20 application programs included
Sensitivity	Up to 200 distinct sensitivity levels
Zone Indications	33 independent zones
Meets IP55 Standards	For moisture, foreign matter protection
Overhead Control Unit	All electronics—LCD, alarm light, LED bar graph, control touch pads—integrated to eliminate wire exposure.
Tamper-Proof Settings	Three access levels of security clearance
Self Diagnostic Program	Complete and automatic
Zone Sensitivity Boost	Adjustable in six areas
Battery Pack (optional)	10-hour or 30-hour backup available
Warranty	24 months, Limited Parts/Labor
Passageway Interior Size	Width 30" (0.76 m) Height 80" (2.03 m) Depth 23" (0.58 m)
Overall Exterior Size	Width 35" (0.90 m) Height 87" (2.21 m) Depth 23" (0.58 m)
Shipping Size	Width 35.5" (0.90 m) Height 91.5" (2.32 m) Depth 6.25" (1.6 m)
Shipping Weight	165 lbs. (74 kg)
Temperatures	Operating: -4° F (-20° C) to +122° F (50° C) Humidity to 95% non-condensing Storage: -40° F (-40° C) to 158° F (70° C)
Power	Fully automatic 100 to 240 VAC, 50 or 60 Hertz, 45 watts; no rewiring, switching or adjustments needed.
Regulatory Information	Meets TSA requirements for U.S. airports, ECAC, STAC, AENA, CJAC and OIT for international airports. Meets Electrical Safety and Compatibility Requirements for CE, FCC, CSA, IEC, ICNIRP and IEEE.
Weatherproofing	Meets IP 55, IEC Standard. *Degrees of Protection provided by Enclosures, IEC 529. *IP 65 optional.
Construction	Attractive scratch and mar-resistant laminate. Detection Heads and Support: heavy duty aluminum.
Control Outputs	Solid state switches (low voltage AC or DC) for operating external alarms and control devices.
Remote Control (optional)	Desktop Remote Control with Zone Indication and/or via network with CMA Interface Module.
Networking (optional)	Manage individual or groups of walkthroughs and perform statistical analysis of throughput.
Alarm Indicators/Random Alarm Feature	33 zones, volume-adjustable audible tone, bright LED visual and remote alarms. Random alarm feature; adjustable from 0 to 50 percent.

PD 6500i is an "Approved Product for Homeland Security" under the SAFETY Act.



## PD 6500i™

Walk-Through Metal Detector

U.S.A. / International	Description	Color
1168414 / 1168424*	PD 6500i 30" (as shown)	Gray
1168411 / 1168421*	PD 6500i 30"	Beige
1168416 / 1168426*	PD 6500i EZL†	Gray
1168412 / 1168422*	PD 6500i EZL†	Beige
1168432 / 1168427*	PD 6500i 32.5"***	Gray
1168433 / 1168429*	PD 6500i 32.5"***	Beige

Other options (such as IP 65 models) also available.

\* Supplied with Euro plug.

† EZL—Standard 30" clearance with zone lights on both the entry and exit sides, allowing the operator to view the alarmed object from any position.

\*\* 32" ADA-compliant passageway



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Made in the USA

