

Vendor Application Form

Chad Chronister, Sheriff
 Hillsborough County Sheriff's Office
 2008 E. 8th Avenue, Tampa, Florida 33605
<https://teamhcsso.com>



Purchasing Section
 Phone: 813-247-8034
purchasing@hcsso.tampa.fl.us

To establish your business as a vendor to the Hillsborough County Sheriff's Office,
provide the following documentation along with this completed application:

- Completed and Signed IRS Form W9 (W8 for Foreign Based Company).**
- Business Tax Receipt from Hillsborough County or other municipality's business license.**
- Certificates of Liability & Workers' Compensation Insurance (for on-site service providers.)**
- If your company is an LLC or LLP filing as a Corporation, **provide IRS Form 8832 or Form 2553** to prevent receipt of an IRS Form 1099.
- Provide Federal, State or County certificates for Minority, Veteran, Women, or Small Business Ownership.

Send completed forms to purchasing@hcsso.tampa.fl.us or fax to 813-242-1826.

Refer to the HCSO Purchasing page at <https://teamhcsso.com> for additional information.

Business Name (as shown on your invoice): _____

Owner's Name as per IRS records, if reporting under SS# _____

Federal Tax ID No. _____ OR Social Security No. _____

Tax Status: C-Corp S-Corp Individual/Sole Proprietor (1099) LLC/LLP (1099)

Certified: Minority Owned Small Business Owner Veteran Owned Women Owned
(Include Certificate)

Business Type: Commodity Services Visa Accepted: Yes No

Office Phone: _____ Fax: _____ Website: _____

Physical Address: _____ City: _____ State: _____ Zip Code: _____

Mailing Address: _____ City: _____ State: _____ Zip Code: _____

Remit Address (for payment by check): _____ City: _____ State: _____ Zip Code: _____

Procurement Code Category (see PC List):# _____

Additional Information: _____

SALES CONTACT

ACCOUNTING CONTACT

Name: _____

Name: _____

Office Phone: _____

Phone: _____ Fax: _____

Cell Phone: _____

Email: _____

To receive electronic payments please complete the Direct Deposit Payment Authorization Form available on the HCSO Purchasing page at <https://teamhcsso.com>.

Email: _____

HSCSO FSD USE ONLY:

Vendor ABN Assigned: _____ Search Type: V LV USS Other _____ RMT #: _____

ACH Payments Active: Yes No Tax Status: C N P X 1099 Reporting Code: A1 A3 A6 A7 AC

HCSO Staff Requesting Vendor ABN: _____ ABN: _____

Convictions, Suspensions, or Federal Exclusions: Yes No If Yes, please explain: _____

Completed by: _____ ABN: _____ Date: _____ Verified by: _____ ABN: _____ Date: _____



DIRECT DEPOSIT AUTHORIZATION FORM

Vendor payments are made via the Automatic Clearing House (ACH) System. Each time a payment is disbursed to the financial institution/account provided below, an electronic notification is sent to the e-mail address also provided below.

PAYEE INFORMATION:

Payee Name (Entity Name or Name of Individual)	Payee Tax ID (SSN or EIN)
Payee Address	
E-Mail Address (To use for notifications)	Phone Number

FINANCIAL INSTITUTION INFORMATION:

Financial Institution Name: _____

Financial Institution Address: _____

Routing Transit Number: _____ Payee Account Number: _____

Type: Checking (Attach a blank voided check) OR Savings (Attach a blank voided deposit slip)

Payee Account Title: _____

PAYEE CERTIFICATION:

By signing this form, I authorize payments to be deposited to the designated account and financial institution named above by the Hillsborough County Sheriff's Office for goods/ services rendered, reimbursements, or other transactions and, if necessary, to initiate debit entries and other adjustments for any entries made in error. This authorization shall remain in full force and effect until withdrawn in writing with sufficient notice to allow adequate time to effect termination.

Payee or Payee Agent Name (Please Print)	Payee or Payee Agent Title
Payee or Payee Agent Signature	Date

Please return completed and signed form with blank voided check/deposit slip to Hillsborough County Sheriff's Office, ATTN: Accounts Payable, 2008 East 8th Avenue, Tampa, Florida 33605 or AccountsPayable@HCSO.Tampa.FL.US.

FSD Use Only	Vendor ABN: _____	RMT #: _____
Entered by: _____	ABN: _____	Date: _____
Verified by: _____	ABN: _____	Date: _____



CHAD CHRONISTER, SHERIFF

Purchasing Terms and Conditions

1. The content and conditions of a Purchase Order issued by the Hillsborough County Sheriff's Office (HCSO) may not be modified by verbal agreement. Any changes must be in writing and approved by the Chief Financial Officer of the HCSO.
2. Invoices, packing lists, and packages must include the Purchase Order number, if assigned, and the ship to or delivery address.
3. **INVOICES SHALL BE ADDRESSED TO:**
Hillsborough County Sheriff's Office
Accounts Payable
P.O. BOX 3371
TAMPA, FLORIDA 33601

Or emailed to: accountspayable@hcsso.tampa.fl.us

4. Unless otherwise indicated, it is understood and agreed that any commodity offered or shipped on this Purchase Order shall be new and in first class condition or first quality, that all containers shall be new and suitable for storage or shipment and that prices include standard commercial packaging for the items shipped.
5. Materials rejected by the HCSO will be returned to the vendor at the vendor's risk and expense. The HCSO shall not be liable or otherwise responsible for any re-stocking charges unless prior written authorization has been issued by the HCSO.
6. Cash discounts will be deducted in accordance with the terms of the Vendor's quotation or bid. Payments shall be in accordance with §215.422 Fla. Stat. which states the Vendor's rights and the HCSO's responsibilities concerning interest penalties and time limits for payments of approved invoices.
7. Acceptance by the Vendor of a Purchase Order includes acceptance of all items, conditions, prices, delivery instructions, and specifications as shown on the order, or attached to, or referred to, and which are made a part hereof by reference, as fully and to the same extent as, if copied at length herein.
8. All shipments by the Vendor must be F.O.B. DESTINATION, unless otherwise authorized in writing by the HCSO. **THE HCSO WILL NOT ACCEPT C.O.D. SHIPMENTS.**



CHAD CHRONISTER, SHERIFF

Purchasing Terms and Conditions

9. The HCSO reserves the right to cancel all or part of the Purchase Order should delivery not occur within the time specified by the Vendor.
10. Vendors are expected to satisfy Purchase Orders in one (1) shipment unless otherwise disclosed in writing and authorized by the HCSO in writing. Excessive or unauthorized partial shipments may result in Vendor debarment.
11. Vendors are not authorized to deliver any goods or services which exceed the written authority of the Purchase Order, unless the order is modified pursuant to the terms expressed above in item one (1).
12. The Vendor, in accepting the order, agrees to indemnify the HCSO and holds harmless from and against all claims, liability, loss, damage, or expense, including attorney fees, arising from or by reason of any actual or claimed trademark, patent, or copyright infringement or litigation based thereon, with respect to the goods and any part thereof covered by the Purchase Order and such obligation shall survive acceptance of the goods and payment thereof by the HCSO.
13. The Vendor will indemnify and hold harmless the Sheriff and his agents or employees from and against all liabilities, claims, damages, losses, and expenses, including attorney's fees arising out of or resulting from the performance of the Purchase Order; providing that any such liability claim, damage, loss or expense caused in whole or in part by a negligent act, wrongful act, or omission of the Vendor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, whether or not it is caused in whole or in part by a party indemnified herein.
14. Vendors agree to disclose any organizational conflict of interest, perceived or real, for evaluation of HCSO's compliance with §112.313, Fla. Stat. regarding Standards of conduct for public officers, employees of agencies, and local government attorneys.

No HCSO employee acting in an official capacity, as a purchasing agent, or public officer, shall either directly or indirectly purchase, rent, or lease any realty, goods, or services for HCSO from any business entity of which the officer, partner, director, or proprietor or in which such officer or employee or the officer's or employee's spouse or child, or any combination of them, has a material (>5%) interest. An officer or employee is also prohibited from having an employment or contractual relationship that creates a continuing or recurring conflict between their private interest and the performance of their HCSO public duties.



CHAD CHRONISTER, SHERIFF

Purchasing Terms and Conditions

15. The Vendor, in accepting the Order, agrees the Order will become a public document pursuant to §119.07, Fla. Stat. The Vendor agrees to comply with §119.0701, Fla. Stat. with respect to any documents, papers, and records made or received by the Vendor in connection with the Order.

If the Vendor has questions regarding the application of Chapter 119, Florida Statutes, to the Vendor's duty to provide public records, contact the custodian of public records at: HCSO Records Section, 1900 East 9th Avenue, Tampa, Florida 33605, Phone 813-247-8210 or email at hcsorecords@hcsotampa.fl.us

16. Florida Law shall govern any dispute or contractual right regarding the Purchase Order. In the event of a lawsuit by the Vendor, the venue of such lawsuit shall be in Hillsborough County, Florida and the Vendor waives whatever rights it has in the selection of venue by accepting the order.
17. Terms and Conditions of signed contracts, Requests for Proposal, Requests for Bid, and Term Contracts will prevail to the degree said terms may be more stringent.
18. The Vendor must sign and acknowledge the [Federal Grant Compliance](#) for any purchases made with Federal Grant funding.



PROCUREMENT CATEGORY CODES (PCC)

The following list is customized to best serve the Hillsborough County Sheriff's Office (HCSO) Purchasing Section in identifying registered vendors by category for the purpose of soliciting quotes or notifying of Bid/RFP opportunities. Use of these PCCs is *not* mandatory. Additionally, entering a PCC on your Vendor Application Form does *not* guarantee your company will receive solicitations or notices and *in no way* obligates the HCSO.

Bid opportunities are advertised in the legal section of the Tampa Bay Times and all Bid documents are posted to the HCSO's public website, www.TeamHCSO.com/Purchasing, where they may be viewed and downloaded at no charge.

Enter the PCC(s) that best fits the service or commodity your company provides on your Vendor Application Form. Select the broadest category applicable to your company (e.g. 203 vs. 203-1).

In order to receive Bid/RFP Notices, you must provide a company e-mail address and/or fax number on your Vendor Application Form.

PROCUREMENT CATEGORY CODES (PCC)		
Tier 1	Tier 2	Tier 3
100 INFORMATION TECHNOLOGY AND ELECTRONICS		
101 Computers and Electronic Equipment		
	101-1	Computer Hardware: PCs, laptops, servers, peripherals
	101-2	Computer/Server Equipment Installation, Cabling and Connecting
	101-3	Audio Visual: Closed circuit cameras, digital A/V recording, etc.
	101-4	Breath Alcohol Analyzers
	101-5	Covert Surveillance Equipment
	101-6	GPS – Navigational
	101-7	Radar Detectors
	101-8	Digital Signage
	101-9	Electronic Equipment Testing, Calibration, Inspection
		Light Bars, Sirens – <i>See Law Enforcement Equipment (501-13)</i>
		Virtual Programs – <i>See 303-3 Education and Vocational Training, 510 Law Enforcement Training</i>
102 Security Systems		
	102-1	Security Access and Keyless Entry Systems
	102-2	Fire Alarm Systems
	102-3	Security System Monitoring
103 Telephone/Internet/Broadcast Equipment and Services		
	103-1	Telephone Equipment
	103-2	Telephone: Landline Services
	103-3	Cellular Phone and Wireless Services
	103-4	Cell Phone Data Tracking, Surveillance and Downloading
104 Computer Software		
	104-1	Application Software
	104-2	System Software
	104-3	Development Software
105 Robotics		
	105	All Forms

PROCUREMENT CATEGORY CODES (PCC)		
Tier 1	Tier 2	Tier 3
200 OFFICE ADMINISTRATION		
201 Office Equipment		
	201-1	Multi-Function Copiers
	201-2	Laser Printers
	201-3	Mail Room Equipment
	201-4	Microfilm Equipment
	201-5	Office Equipment Maintenance and Repair
202 Office Furniture		
	202	All Types
203 Office Supplies and Copy Paper		
	203-1	General Office Supplies: Includes small equipment items such as calculators, tape recorders, staplers, label makers, etc.
	203-2	Copy Paper
	203-3	Engraving: Name tags, name plates, trophies, plaques, awards, etc.
	203-4	Batteries
	203-5	Drinking Water, Dispensers, Bottled Water
	203-6	Delivery Services
	203-7	Document/Records Storage Services
	203-8	Document Shredding Services
204 Event Planning and Community Outreach		
	204-1	Event Rentals
	204-2	Catering
	204-3	Promotional Items
	204-4	Graphics and Signage
		Trophies, Plaques, Awards – See 203-3 Engraving
205 Accounting and Banking Services		
	205-1	Audit Services
	205-2	Banking Services
	205-3	P-Card Programs and Services
206 Legal Services		
	206-1	Attorneys
	206-2	Court Reporting and Transcription Services
	206-3	Surveillance and Background Checks
	206-4	Polygraphers
	206-5	Interpreters
207 Risk Management		
	207-1	Health Insurance Administration Services
	207-2	Liability Insurance
	207-3	Actuarial Services
208 Temporary Personnel and Staffing		
	208	All Types
209 Print Services and Supplies		
	209-1	Specialty Papers, Binding Accessories, etc.
	209-2	Forms
	209-3	Decals: Materials and supplies for printing vehicle and other decals
210 Photo Shop		
	210-1	Photography Equipment, Digital Cameras and Accessories
	210-2	Photo Printing Supplies
	210-3	Film Processing Supplies
	210-4	Film Processing Equipment and Equipment Maintenance
211 Travel		
	211-1	Lodging
	211-2	Air Fare
	211-3	Car Rental

PROCUREMENT CATEGORY CODES (PCC)		
Tier 1	Tier 2	Tier 3
300 JAIL, DETENTION, PROBATION AND COURT SERVICES		
	301	Inmate Supplies
	301-1	Inmate Uniforms, Undergarments, Footwear, Disposables
	301-2	Personal Hygiene: Toothbrush, toothpaste, body soap, combs, razors, lice control, sanitary napkins, etc.
	301-3	Linens: Towels, washcloths, sheets, pillow cases, blankets, etc.
	301-4	Mattresses, Mattress Covers, Pillows
	301-5	Canteen Items (Currently provided by canteen program contractor)
	302	Jail Supplies and Equipment
	302-1	Prisoner Identification Equipment and Supplies
	302-2	Breath Alcohol Test Equipment and Calibration Services
	302-3	Property Control: Property boards, shrink wrap, bags, etc.
	302-4	Behavior Control: Spit hoods, restraint chairs, etc.
	302-5	Commercial Laundry Equipment and Repair
	302-6	Laundry, Bulk Chemical
	303-6	Locks, Lock Sets, Key Blanks – <i>See 102-1 Security Access and Keyless Entry Systems</i>
		Clinic Equipment – <i>See 602-4 Medical Supplies and Clinic Equipment</i>
		Bulk Janitorial Chemical Other than Laundry – <i>See 1006-1 Janitorial Chemicals, Industrial Bulk</i>
	303	Jail Operation Services
	303-1	Inmate Phone Services
	303-2	Inmate Medical Services
	303-3	Education and Vocational Training
	303-4	Food Services
	303-5	Commercial Kitchen and Cafeteria Equipment and Repair
	303-6	Canteen Program Operations: Management of a canteen program
		Mental Health, Addiction Treatment and Social Services – <i>See 601 Social and Mental Health Services</i>
	304	Courthouse and Jail Security and Equipment
	304-1	Security Equipment, X-Ray Scanners, Magnetometers, etc.
	304-2	Security Personnel (Security Guards)
	305	Court and Probation Services
	305-1	Inmate Extradition and Transportation
	305-2	GPS (Ankle Bracelet) Monitoring
	305-3	Probation Program Management
400 UNIFORMS		
	401	Law Enforcement and Civilian
	401-1	Law Enforcement Dress Uniforms
	401-2	Tactical Wear, BDUs
	402	Civilian Work Apparel
	402-1	Civilian Work Apparel: Polos, t-shirts, oxford shirts, cargo and work pants, etc.
	403	Accessories, Specialties and Customization
	403-4	Uniform Accessories: Ties, ascots, hats, caps, gloves, safety vests, etc.
	403-5	Outerwear, Rainwear, etc.
	403-6	Custom Motor Breeches
	403-7	Bike Shorts, Pants
	403-8	Badges, Pins, CABs, Insignia, etc.
	403-9	Emblems, Embroidery
	403-10	Alterations
500 LAW ENFORCEMENT EQUIPMENT AND SUPPLIES		
	501	Officer Equipment
	501-1	Duty Gear: Leather basketweave and hi-gloss, nylon web
	501-2	Body Armor, Ballistic Vests, Riot Gear

PROCUREMENT CATEGORY CODES (PCC)

Tier 1	Tier 2	Tier 3
---------------	---------------	---------------

500 LAW ENFORCEMENT EQUIPMENT AND SUPPLIES (continued)

501 Officer Equipment (continued)

501-3	Personal Protective Equipment (PPE): Hazmat Suits, respirators, etc.
501-4	Patrol Gear: Flashlights, batons, OC spray, PFDs, throw ropes, handcuffs, leg irons, etc.
501-5	Traffic Control Gear: Flares, fuses, stop sticks, barricades, cones, etc.
501-6	Guns and Accessories
501-7	Ammunition, Simunition, Explosives, Grenades
501-8	Tasers (Less Lethal)
501-9	AEDs, CPR Resuscitators and First Aid Supplies
501-10	Scopes, Binoculars, Night Vision Instruments
501-11	Communication Helmets
501-12	MREs
501-13	Light Bars, Sirens
	Duty Gear – <i>See 400 Uniforms</i>
	Radar Detectors, Digital Cameras – <i>See 101-7 Radar Detectors and 210 Photo Shop</i>

502 Investigative, Forensic, Crime Scene and Evidence Supplies

502-1	Fingerprinting Supplies
502-2	Drug Test Kits, Specimen Collection Kits
502-3	Gloves – Latex, Nitrile, Vinyl
502-4	Barrier Tape, Cones, Markers
502-5	Crime Scene Scanners and Recorders
502-6	Evidence Supplies: Storage bags, boxes, containers, labels
502-7	Evidence Handling and Storage Equipment: Coolers, freezers, dry storage, dehydrators, etc.
502-8	Forensic Analysis Equipment
502-9	Forensic Supplies
502-10	DNA Testing and Reporting
502-11	Crime Scene and Bio-Hazard Remediation
	Digital Cameras, SD Cards – <i>See 210 Photo Shop</i>

503 Motors (Motorcycle)

503-1	Motorcycle Helmets and Accessories
503-2	Motorcycle Boots
	<i>See 801-3 Motorcycle Sales and 802-8 Motorcycle Repair, Service and Parts</i>
	Custom Motor Breeches – <i>See 403-6 Custom Motor Breeches</i>

504 Bike Patrol

504	Bicycle and Biking Accessories (Includes Helmets)
	Bike Clothing – <i>See 403-7 Bike Shorts, Pants</i>

505 Bomb Squad

505-1	Bomb Detection and Neutralization Equipment
505-2	Bomb Suits
505-3	Training Supplies

506 Aviation

506-1	Avionics Equipment
506-2	Avionics Repair and Maintenance
506-3	Cleanroom (Maintenance Bay) Supplies: Dust-Free, Static-Free
506-4	Helicopter Maintenance and Repair
506-5	Airplane Maintenance and Repair
506-6	Flight Suits and Communication Helmets
506-7	Hangar and Aircraft Storage-Related Equipment
506-8	FAA Flight Testing and Certification
	Aviation Fuel – <i>See 902-3 Aviation, Tanker</i>

PROCUREMENT CATEGORY CODES (PCC)		
Tier 1	Tier 2	Tier 3
	507	Marine Unit
	507-1	Marine Craft – Sales
	507-2	Marine Craft Hull Repair and Maintenance
	507-3	Marine Engine Outboard Sales, Repair and Maintenance
	507-4	Marine Craft Accessories
	507-5	Boat and Dock Equipment and Supplies
	507-6	Docks and Pilings: Construction, repair and maintenance
		Marine Fuel – <i>See 902-6 Marine Fuel</i>
	508	Dive Team
	508-1	Gear and Equipment: Dive suits, SCUBA gear, etc.
	508-2	Underwater Ops Equipment
	509	K-9
	509-1	Police Dogs
	509-2	K-9 Gear and Training Equipment
	509-3	Vehicle Kennels
	509-4	Dog Food
	509-5	Veterinary Care
	510	Law Enforcement Training
	510-1	Law Enforcement Training: Instructors, classroom
	510-2	On-Line Training – All
	510-3	Simulators, Virtual Training or Experience
	510-4	Fitness Equipment and Equipment Maintenance
	510-5	Firearms Training Equipment: Range equipment, targets, etc.
	511	Child Safety Equipment
	511-1	Car Seats
	511-2	Playpens
	511-3	Bunk Beds
	511-4	Air Mattresses
600	MEDICAL, MENTAL HEALTH AND SOCIAL SERVICES	
	601	Social and Mental Health Services
	601-1	Psychological/Psychiatric Testing and Evaluation
	601-2	Mental Health Counseling
	601-3	Addiction Rehabilitation Programs
	601-4	Residential Facilities, Halfway Houses
	601-5	Social Services – Families and Children at Risk
		Background Checks, Polygraphs, Language Interpreters – <i>See 206 Legal Services</i>
	602	Medical Services, Supplies, Equipment and Pharmaceuticals
	602-1	Physician Services
	602-2	Lab Services
	602-3	Pharmaceuticals
	602-4	Medical Supplies and Clinic Equipment
	602-5	Medical Diagnostic Equipment: Sales, repair, certification, calibration, etc.
700	RADIO COMMUNICATION	
	701	Public Safety Radio Systems
	701-1	Public Safety Radio Systems 700/800 MHz (P25) Equipment and Supplies
	701-2	Two-Way Radio (P25) Equipment, Services, Repair and Calibration
	701-3	Radio Testing Equipment Calibration
	702	Tower and Antenna Systems
	702-1	Towers and Antenna Site Management: Climbing, rigging, inspection, repair, certification, etc.

PROCUREMENT CATEGORY CODES (PCC)

Tier 1	Tier 2	Tier 3
---------------	---------------	---------------

800 AUTOMOTIVE

801 Vehicle Purchases

801-1	Dealers – Cars, Vans and Trucks (Most Vehicle Purchases are made in accordance with the Florida Sheriff's Association (FSA) contract. <i>Dealers interested in doing repair work should select Automotive Repair.</i>)
801-2	Specialty/Custom Vehicles: Mobile command centers, transport buses, bomb trucks, etc.
801-3	Motorcycle Sales
801-4	Off Road Vehicles, ATVs, Utility Vehicles, Golf Carts, etc.
801-5	Trailer Sales and Repair
801-6	Used Vehicles
801-7	Vehicle and Equipment Auction Services – Sale of vehicles

802 Automotive Repair

802-1	Automotive Engine Repair Parts
802-2	Tires
802-3	Batteries
802-4	Fluids and Lubricants: Bulk oil, transmission fluid, grease, etc.
802-5	Repair of Engines
802-6	Repair of Transmissions
802-7	Repair – Paint and Body
802-8	Motorcycle Repair, Service and Parts
802-9	Towing: <i>Tow companies must be licensed by the County and apply to contract with the HCSO for a spot on rotational call list; limited by area</i>
802-10	Shop Supplies
802-11	Window Tint
802-12	Alarm Systems: Theft, K-9 Safety

900 FUEL AND FUEL-RELATED EQUIPMENT

901 Fuel-Related Equipment – Storage, Dispensing

901-1	Tanks (Above/Below Ground) – Install, Inspect, and Repair
901-2	Fuel Pumps – Equipment, Services and Repair
901-3	Fuel Management Systems – Electronic Distribution, Control and Tank Monitoring Systems

902 Fuel Types

902-1	Gas – Tanker
902-2	Off Road Diesel – Tanker
902-3	Aviation – Tanker
902-4	Propane Gas
902-5	Natural Gas Transportation
★ 902-6	Marine Fuel

1000 FACILITIES MAINTENANCE, REPAIR AND OPERATION

1001 Engineering

1001-1	Architectural
1001-2	Civil
1001-3	Mechanical
1001-4	Electrical
1001-5	Surveyors
1001-6	Blueprint Reproduction

1002 General Contractors

1002	General Contractor (<i>Licensed in the State of Florida</i>)
------	--

1003 Builders' Supplies

1003	Commercial Builders' Supplies
------	-------------------------------

PROCUREMENT CATEGORY CODES (PCC)

Tier 1	Tier 2	Tier 3
---------------	---------------	---------------

1000 FACILITIES MAINTENANCE, REPAIR AND OPERATION (continued)

1004 Trade Contractors and Service Providers – Replace and Repair

1004-1	Roofing
1004-2	Heating, Ventilation, Air Conditioning (HVAC)
1004-3	Electrical (not Electronic)
1004-4	Plumbing
1004-5	Carpentry
1004-6	Masonry
1004-7	Painting
1004-8	Flooring Installation: Carpet, ceramic tile, VCT, vinyl, etc.
1004-9	Industrial Flooring and Installation: Composites and epoxies
1004-10	Asphalt, Concrete and Paving
1004-11	Parking Lot Striping
1004-12	Earth Moving, Dirt Hauling, Grading
1004-13	Pre-Fabricated Structures, Modular Units
1004-14	Grounds Maintenance and Landscape Services
1004-15	Tree Trimming and Removal
1004-16	Pressure Washing
1004-17	Pest Control Services
1004-18	Water Treatment Services and Supplies
1004-19	Signs: Fabrication and installation, interior/exterior, metal, acrylic
1004-20	Metal Works and Fabrication
1004-21	Roll-Up Overhead Doors: Replace and repair
1004-22	Doors and Windows: New, repair, replace, hardware, etc.
1004-23	Glass Cutting

1005 Materials, Supplies and Equipment

1005-1	Complete MRO Supplies
1005-2	HVAC Supplies
1005-3	Electrical Supplies
1005-4	Plumbing, Pipe and Pump Supplies
1005-5	Paint, Coatings and Paint Supplies
1005-6	Room Divider Panels
1005-7	Window Treatments, Blinds, etc.
1005-8	Floor Coverings: Tile, carpet, laminate, VCT, etc.
1005-9	Lumber
1005-10	Concrete Pumping
1005-11	Masonry Materials and Supplies, Mortar, Cement, Concrete Mix
1005-12	Asphalt
1005-13	Grounds Maintenance Equipment (Mowers, Tractors) Parts and Repair
1005-14	Landscape Supplies: Plants, mulch, stone, gravel, etc.
1005-15	Rental Equipment: Lifts, cranes, backhoes, etc.
1005-16	Rental – Temporary Storage, Job Site Offices
1005-17	Rental – Sanitary Facilities
1005-18	Fencing
1005-19	Flags, Flagpoles, Flag Holders
1005-20	Lighting: Fixtures and supplies
1005-21	Hardware: Nuts, bolts, nails, brackets, hooks, etc.
1005-22	Welding Equipment and Supplies (Includes Gases)
1005-23	Hand and Power Tools
1005-24	Safety Equipment: Crew, job site and personal
1005-25	Building Accessories and Equipment: Outdoor furniture, door mats, trash cans, ash trays, etc.
1005-26	Fire Protection Equipment and Supplies
1005-27	Lockers, Storage Cabinets

PROCUREMENT CATEGORY CODES (PCC)

Tier 1	Tier 2	Tier 3
---------------	---------------	---------------

1000 FACILITIES MAINTENANCE, REPAIR AND OPERATION (continued)

1006	Janitorial Supplies and Services
1006-1	Janitorial Chemicals, Industrial Bulk
1006-2	Janitorial Supplies and Equipment
1006-3	Industrial Janitorial Equipment: Vacuums, floor buffers, etc.
1006-4	Commercial Paper Goods: Toilet paper, paper towels, etc.
1006-5	Janitorial Services: Office cleaning, window cleaning, carpet cleaning, etc.
1007	Elevators
1007	Inspection, Maintenance and Repair
1008	Power Plant/Boilers and Chillers/ Industrial Generators
1008-1	Power Generators
1008-2	Generator Installation, Maintenance and Repair
1008-3	Boiler Equipment
1008-4	Boiler Installation, Maintenance and Repair
1009	Warehouse Equipment, Supplies and Safety
1009-1	Fork Lifts and Pallet Jacks, Sales and Repair
1009-2	Racks, Bins, Storage Systems, Cabinets, Carts, etc.
1009-3	Supplies: Shrink wrap, labels, tags, etc.
1009-4	Bar Coding Equipment and Supplies
1009-5	Safety Equipment: Back braces, eye wash stations, etc.
1009-6	Liquidation Services: Auction, sale, destruction, disposition (obsolete or surplus items)
1010	Utilities
1010-1	Electric
1010-2	Cable/Internet Services
1010-3	Gas, Natural
1010-4	Natural Gas Transportation
1011	Waste Services and Recycling
1011-1	Dumpsters, Compactors, Roll-Offs, etc.
1011-2	Recycling – Used Lamps, Electronics
1011-3	Sharps and Biohazardous Waste Containment and Disposal
1011-4	Hazardous Waste: Cleanup, transportation and disposal (e.g. Meth Lab)
1011-5	Scrap Metal Sales