



OFFICE OF THE SHERIFF

Chad Chronister, Sheriff
Donna Lusczynski, Chief Deputy
Hillsborough County, Florida

March 31, 2021

SUBJECT: Amendment #1 to RFP 2021-004 Diesel Generator Tank Replacement

MESSAGE: Please note and acknowledge the following changes or additions to be included in the referenced section(s) of RFP 2021-004:

Pages 3, 24 and 31 will be replaced in their entirety to extend the deadline for proposal submittal and add two (2) pricing submittal requirements. See attached.

Please note that this document hereby becomes part of RFP 2021-004 and without this document, the RFP is considered incomplete.

Sincerely,

A handwritten signature in blue ink, appearing to read "Christina R. Porter".

Christina R. Porter, CPA
Chief Financial Officer

CRP/wa

Enclosures

ACKNOWLEDGMENT OF AMENDMENT

We do hereby acknowledge the information and/or changes described in the
Amendment #1 to RFP 2021-004.

PLEASE PRINT – Company Name: _____

By: _____

Title: _____

Date: _____

Signature: _____

(Signed Acknowledgment must be included with your Proposal Response)

| TABLE OF CONTENTS | PAGE |
|--|----------------|
| INSTRUCTIONS TO PROPOSERS | 2 |
| DATE TIME AND PLACE - MEETINGS AND DEADLINES | 4 |
| PART A – GENERAL TERMS AND CONDITIONS | 5 |
| SIGNATURE OF ACKNOWLEDGMENT | 10 |
| PART B – SPECIAL PROVISIONS | 11 |
| PART C – SPECIFICATIONS | 20 |
| PART D – PROPOSAL RESPONSE | 23 |
| REFERENCE LIST | 26 |
| SIGNATURE OF AFFIRMATION AND DECLARATION | 28 |
| STATEMENT OF NO RESPONSE | 29 |
| PROPOSAL CHECKLIST | 30 |
| PACKAGE LABEL | 31 |
| LISTING OF ATTACHMENTS | 32 |
| APPENDIX I – VENDOR PACKET (Application, W9, Direct Deposit) | Attached |
| | |
| PROPOSED SCHEDULE OF EVENTS | DATE |
| RFP Advertised / Posted to HCSO and OSD Websites | March 15, 2021 |
| MANDATORY PRE-PROPOSAL CONFERENCE | March 26, 2021 |
| Deadline for Submission of Questions and Answers | April 7, 2021 |
| DEADLINE TO SUBMIT PROPOSAL | April 14, 2021 |
| Award Notification Target Date | April 23, 2021 |

2. **PRICING:** The undersigned has carefully examined the RFP Package and all conditions affecting the cost of the Work required by the HCSO.

Bid Evaluation item (a.) – 45 points

The proposal must contain sufficient information to allow the HCSO to perform a basic analysis of the proposed cost or price of the work. This information shall include the amounts of the basic elements of the proposed cost or price. These elements will include, as applicable, direct labor, fringe benefits, travel, materials, subcontracts, purchased parts, shipping, indirect costs and rate, fee, and profit.

Please provide an optional deduction for not furnishing the bollards.

Please provide a pricing option for welding all piping. The pricing option for welding shall be considered as a separate line item on the Proposal Response.

Additionally, please provide an electronic copy of the cost proposal in excel format that includes all costs associated with the elements described above. The method of delivery for the electronic cost proposal is USB flash drive. **Do not email any part of your proposal.**

The undersigned certifies that any exceptions to the RFP specifications are noted in the PROPOSAL RESPONSE (PART D). All specifications not noted thereon are as requested. The undersigned also understands that any exceptions presented after the award may be cause for cancelation of award.

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Below is an example of the information required on the OUTSIDE of your Proposal Package.
You may use this as a label if you wish.

HILLSBOROUGH COUNTY SHERIFF'S OFFICE
SHERIFF'S OPERATIONS CENTER
ATTN: FINANCIAL SERVICES DIVISION – PURCHASING SECTION
2008 EAST 8TH AVE
TAMPA FL 33605

PROPOSAL PACKAGE SUBMITTAL

From: _____

RFP # 2021-004

DIESEL GENERATOR TANK REPLACEMENT

OPENING DATE/TIME:
April 14, 2021 at 3:00 P.M.