

Questions & Answers

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1. In sections 2.5-b and 2.6-a-xiii, oil samples are requested for both major and minor maintenance. Should we include pricing for four oil samples per year for each unit, or is sampling only required during major maintenance?

Answer: Oil samples should be performed during the annual Major service.

2. Section 2.5-g states that plugs, points, condensers, rotors, and caps should be replaced during every major service. Should the cost of these replacements be included in the quoted price, or should they be treated as separate repairs quoted when needed?

Answer: Items that are typically replaced annually (plugs, points) should be included in the Major service. Other items that are replaced when signs of wear and tear are apparent should be quoted separately. Please indicate what is being included in the Major service and what will be quoted separately in the Exceptions section.

3. Section 2.5-k requests load bank tests “under full-rated load.” Some older units may not be able to safely handle 100% load without risk of damage. Can you confirm that full-rated load testing is required for all units? The section also specifies testing for “at least two hours.” Should we quote all units for a two-hour test, or could a longer test be requested in certain cases?

Answer: Any concerns regarding load bank tests can be addressed with HCSO personnel once the bid has been awarded and the Awarded Supplier has evaluated the generators. The load bank testing should be quoted for a two-hour test. At times longer testing may be needed and will be addressed on an individual basis, as needed.

4. The pricing sheet under section i asks to list a percentage off MSRP for parts and materials. May we instead propose a fixed percentage above our actual cost, since we work with multiple vendors to ensure the most competitive pricing? This leads to a large variation in pricing based on vendor and source.

Answer: Yes, you may propose a fixed percentage above your actual cost. Please include that information clearly in the Exceptions section or within your proposal notes for transparency.

However, to ensure fairness and maintain a consistent evaluation process for this BID, all suppliers are still required to submit a Percentage Off MSRP for Parts and Materials as stated in the pricing matrix. This will allow us to compare proposals on an equal basis.

If you choose to also provide a fixed percentage above cost for reference, it will be reviewed as supplemental information, but the % Off MSRP submission remains mandatory.

5. Section 2.6-c-iv indicates that for minor maintenance, belts should be inspected and replaced “as necessary.” Should this replacement be quoted as a separate repair, or belts price included in the minor maintenance pricing?

Answer: All belts should be inspected during each service. If replacements are needed outside of the 5-year replacement plan as noted in section 2.5.I.iv, this will need to be coordinated with HCSO personnel and will be quoted separately.

6. Under section 2.5-L, can you confirm when fuel tank cleanings, battery replacements, and belt/hose replacements are due next? Should these services be included in the major maintenance pricing, or treated as separate quoted repairs?

Answer: HCSO will coordinate with the Awarded Supplier to provide any needed information regarding items due for replacement or cleaning. Additional information should be included in the Exceptions section to clarify what is included or not included in the bid response.