HILLSBOROUGH COUNTY SHERIFF'S OFFICE
CHAD CHRONISTER, SHERIFF

Part-Time Law Enforcement Support Deputy

Job Code: U9985
Pay Grade: PSM
Pay Scale: $33.13-$43.53 Hourly; $49,960.04-$65,643.24 Annually
Exempt: No

OVERVIEW

Monitor and review violation queues in support of the School Bus Safety, Intersection Safety, and Operation Safe Passage programs.

DUTIES & RESPONSIBILITIES

Duties may vary based on assignment.

- Review recorded images prior to the issuance of a Notice of Violation to ensure the accuracy and integrity of the recorded images.
- Verify vehicle and driver information associated with potential violations.
- Respond to court hearings and depositions if the violation is contested.
- Present evidence and testimony on disputed violations.
- Attend meetings, training sessions, and other required informational briefings, as needed.
- Apprehend and arrest suspected law violators to ensure public safety.
- Perform other related duties as required.

KNOWLEDGE & ABILITIES

- Ability to review and interpret images, videos, and data accurately to identify violations and motor vehicle details.
- Ability to testify in court.
- Ability to use a computer for word processing, e-mail, spreadsheets, and database applications.
- Ability to pay close attention to detail and recognize discrepancies.
- Ability to communicate effectively, both verbally and in writing.
- Ability to safely operate a motor vehicle.

SKILLS

- Computer Literacy
- Detail-Oriented
- Evidence Management
- Firearms Training
- Image Analysis
- Image Analysis Systems
- Testifying in Court

WORKING CONDITIONS

- Work within a home environment and occasionally in a court operations environment.
- Remain in a stationary position for extended periods of time.
- Part-time scheduled for up to 29 hours per week.

- May engage in extremely heavy physical exertion (e.g., lifting, carrying, pushing and/or pulling objects and materials over 100 pounds).
- May drive a Sheriff's Office-issued vehicle (e.g., car, full-size van, full-size pickup truck) to perform essential duties.
- Annual physical testing includes running, climbing, lifting, pushing, pulling, and navigating obstacles, along with repetitive hand movements, balance, agility, and sustained physical exertion in varied environments.
- Required to wear a Sheriff's Office provided uniform.
- In the event of an emergency or disaster, may be required to respond promptly to duties and responsibilities as assigned by management chain, Division/District Commander, or the Sheriff (or their designee). Such assignments may be for before, during, or after the emergency/disaster.

MINIMUM EDUCATION & EXPERIENCE

- Must have retired from the Hillsborough County Sheriff's Office (HCSO) as a certified law enforcement deputy.
- Possession of a current Florida law enforcement certification.

REQUIRED ANNUAL TESTING

- Successful completion of the Hillsborough County Sheriff's Office Physical Abilities Assessment (PAA).

Note on the PAA

The course consists of the following and must be completed in 5:48 minutes or less:

- 130-foot run followed by scaling a 4-foot-high stationary solid wall.
- 100-foot run to a cone, followed by a 40-foot run to stairs and completion of a 70-step stair climb (one step equals: first foot up, second foot up, first foot down, second foot down).
- 100-foot run followed by climbing through a 3-foot-high window.
- 50-foot run navigating through cones in a serpentine pattern, keeping cones on the indicated side.
- 20-foot movement (push, pull, drag, or walk) of a 180-pound sled back and forth five times, totaling 100 feet.
- 20-foot drag of a 160-pound dummy.

ADDITIONAL JOB REQUIREMENTS

- Attendance at the specified Sheriff's Office work location is required.
- Depending on assignment, employees may be required to possess a valid Florida Driver License at time of employment. Driving history will be thoroughly reviewed and may be grounds for disqualification.
- No visible tattoos on face. Tattoos on hands, neck, or arms must be covered with white, black, or neutral colored covering.
- No illegal drug sale within lifetime.
- No illegal drug use within the past 36 months. No marijuana use within the last 12 months.
- No felony convictions within lifetime.
- No misdemeanor convictions involving perjury, false statement, or domestic violence within lifetime.
- No dishonorable discharge from any branch of the United States Armed Forces, the United States Coast Guard, National Guard, or Reserve Forces.
- Successful completion of a background investigation including criminal, reference, employment, and neighborhood checks; polygraph; medical evaluation; and drug screening.
- Live within Hillsborough County or within Citrus, Hardee, Hernando, Lake, Manatee, Pasco, Pinellas, Polk, Sarasota, or Sumter County as long as the residence is located within the 60-mile parameter of Falkenburg Road Jail at the time of appointment/employment (certified only).

The duties and responsibilities on this job description represent the essential functions that an employee must be able to satisfactorily perform with or without reasonable accommodations. Reasonable accommodations shall be made upon request to enable employees with disabilities to perform the essential functions of their job, absent undue agency hardship. The Sheriff's Office retains the right to change or assign other duties to this job as necessary.

PREFERRED QUALIFICATIONS

- Strong interpersonal skills, professional demeanor and appearance, strong firearms skills, prior jail experience.